



ASSOCIATION FOR  
FINANCIAL  
PROFESSIONALS

November 8, 2017

Laurel Egan Kenny  
Marketing Consultant  
Mid-Atlantic AFP

Dear Ms. Kenny,

Thank you for your application for AFP Program Registration. We are pleased to inform you that your programs, “JHH Treasury Department Overview and the Lifecycle of a Health Care Claim” and “Hedging- Using Average Rate Forwards and Swaps to Protect Foreign Revenue”, have been approved for AFP program registration. **A recording of this program is not approved for CTP/CCM credits. To be eligible, it must have an accompanying assessment and the passing score must be 80% or higher.**

This program has earned registration for a period of one year following the date of this letter and is extended only to multiple dates and/or multiple locations held during this one-year period of registration. Should you offer this program again next year, a new program registration application is required. Program registration is non-renewable.

You are required to use the following tagline in advertising the programs: **Approved for up to 2.4 CTP/CCM recertification credits by the Association for Financial Professionals.** Organizations are unable to deviate from this tagline or alter it in any way without prior authorization from AFP. Camera-ready copies of the CTP logos are also provided. In the event that these logos are used, *one must immediately precede the approved tagline with no intervening verbiage.* Organizations using the logos and tagline incorrectly will be charged a fee for their incorrect usage.

CTPs and CCMs earn one credit for every fifty minutes of qualified treasury/cash management continuing education activity. CTPs and CCMs are required to provide documentation of credits if audited. AFP requires sponsors to provide verification of attendance to participants if and when requested. Sponsors may duplicate and distribute the attached *Confirmation of Attendance* form for CTPs and CCMs to retain in their files. Comprehensive recertification policy information may be found at [www.AFPonline.org/recertguidelines](http://www.AFPonline.org/recertguidelines).

**Sponsor:** Mid-Atlantic Association for Financial Professionals

**Program:** JHH Treasury Department Overview and the Lifecycle of a Health Care Claim” and “Hedging- Using Average Rate Forwards and Swaps to Protect Foreign Revenue”

**Date(s)/Location(s):** November 14, 2017 - Baltimore, MD

**Fee:** \$.00

If you have any questions, please feel free to contact me at (301) 961-8613. Thank you for your interest in and support of the AFP Certification programs.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Douglas', written over a white background.

Glenn A. Douglas  
Certification Specialist



Certified  
Treasury  
Professional®

### CONFIRMATION OF ATTENDANCE

The Association for Financial Professionals has approved the following program for CTP/CCM recertification credits:

**Sponsor:** Mid-Atlantic AFP

**Program:** JHH Treasury Department Overview and the Lifecycle of a Health Care Claim” and “Hedging- Using Average Rate Forwards and Swaps to Protect Foreign Revenue”

**Program Date/Location:** November 14, 2017 – Baltimore, MD

**Number of Eligible Recertification Credits:** 2.4

**NOTE:** Recorded/archived programs must have an accompanying assessment to be eligible for CTP/CCM credits

**Determining Allowed Credits:** CTPs and CCMs are responsible for determining the number of credits earned based upon actual attendance, at the rate of one credit for every 50 minutes of qualified cash/treasury or finance related continuing education.

The following are sessions that do not qualify for recertification credits:

- Sessions specific to organizational products and/or sales
- Fundamental or introductory courses in finance or cash/treasury management
- Career development sessions not specific to finance or cash/treasury management
- Business development sessions not specific to finance or cash/treasury management
- CTP exam preparation sessions

**Reporting of Credits:** CTPs/CCMs must report credits directly to AFP at the end of the recertification cycle. Credits should be submitted via the online Recertification Resource Center or the paper form found on AFP’s Web site at [www.AFPonline.org/recertguidelines](http://www.AFPonline.org/recertguidelines). Documentation of credits is required if audited. CTPs and CCMs **must** retain documentation of their attendance for a period of two years after the end of their cycle in the event of an audit.

#### CREDIT RECORD:

I have earned \_\_\_\_ CTP/CCM recertification credit(s) by attending this continuing education activity.



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This program has earned registration for a period of one year following the date of this letter and is extended only to multiple dates and/or multiple locations held during this one-year period of registration. Should you offer this program again next year, a new program registration application is required. Program registration is non-renewable.

You are required to use the following tagline in advertising the program: **Approved for up to 2.4 FP&A recertification credits by the Association for Financial Professionals.** Organizations are unable to deviate from this tagline or alter it in any way without prior authorization from AFP. Camera-ready copies of the FP&A logos are also provided. In the event that these logos are used, *one must immediately precede the approved tagline with no intervening verbiage.* Organizations using the logos and tagline incorrectly will be charged a fee for their incorrect usage.

Certified Corporate FP&A Professionals earn one credit for every 50 minutes of qualified programs covering topics related to gathering, interpreting, understanding and communicating business and financial information, and building and interpreting financial projections. Certified Corporate FP&A Professionals are required to provide documentation of credits if audited. AFP requires sponsors to provide verification of attendance to participants if and when requested. Sponsors may duplicate and distribute the attached *Confirmation of Attendance* form for Certified Corporate FP&A Professionals to retain in their files. Comprehensive recertification policy information may be found at [www.AFPOnline.org/recertguidelines](http://www.AFPOnline.org/recertguidelines).

**Sponsor:** Mid-Atlantic AFP

**Program:** “JHH Treasury Department Overview and the Lifecycle of a Health Care Claim” and “Hedging- Using Average Rate Forwards and Swaps to Protect Foreign Revenue”

**Date(s)/Location(s):** November 14 2017 – Baltimore, MD

**Fee:** \$.00

If you have any questions, please feel free to contact me at (301) 961-8613. Thank you for your interest in and support of the AFP Certification programs.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Douglas', is written over a light blue horizontal line.

Glenn A. Douglas  
Certification Specialist



**FP&A**<sup>®</sup>

Certified Corporate  
**Financial Planning &  
Analysis** Professional

## CONFIRMATION OF ATTENDANCE

The Association for Financial Professionals has approved the following program for FP&A recertification credits:

**Sponsor:** Mid-Atlantic AFP

**Program:** "JHH Treasury Department Overview and the Lifecycle of a Health Care Claim" and "Hedging- Using Average Rate Forwards and Swaps to Protect Foreign Revenue"

**Program Date/Location:** November 14, 2017 – Baltimore, MD

**Number of Eligible Recertification Credits:** 2.4

**NOTE:** Recorded/archived programs must have an accompanying assessment to be eligible for FP&A credits

**Determining Allowed Credits:** Certified Corporate FP&A Professionals are responsible for determining the number of credits earned based upon actual attendance, at the rate of one credit for every 50 minutes of qualified programs covering topics related to gathering, interpreting, understanding and communicating business and financial information, and building and interpreting financial projections.

The following are sessions that do not qualify for recertification credits:

- Organizational products/services and /or sales-specific marketing or business development presentations.
- Fundamental or introductory or self-directed exam-prep courses in corporate finance or corporate financial planning
- Non-finance related computer software application courses such as Access and MS Word.
- Personal career development topics not specific to finance or corporate financial planning & analysis
- Personal finance or personal financial planning topics
- Corporate banking and treasury topics.
- Archived webinars/Teleconferences without assessments.

**Reporting of Credits:** Certified Corporate FP&A Professionals must report credits directly to AFP at the end of the recertification cycle. Credits should be submitted via the online Recertification Resource Center or the paper form found on AFP's Web site at [www.AFPonline.org/recertguidelines](http://www.AFPonline.org/recertguidelines). Documentation of credits is required if audited. Certified Corporate FP&A Professionals **must** retain documentation of their attendance for a period of two years after the end of their cycle in the event of an audit.

### CREDIT RECORD:

I have earned \_\_\_\_ FPA recertification credit(s) by attending this continuing education activity.